

STUDENT'S ADMISSION FORM



Section 1: CHILD PERSONAL DETAILS

Family Name		Father's Name	
Date of Birth		Place of Birth	
Nationality		Male	Female
Address			
Mobile		Residence	Office

Name and classes of any brother(s)/sister(s) already attending the school

Language(s) commonly spoken at home

--

Section 2: ACADEMIC DETAILS

Class in which admission is sought:

--

Name(s) of school(s) attended in the past and dates of attendance

Name of School (Any City/Country)	Class	From	To

Section 3: PERSONALITY AND HEALTH

Please provide details of any special aspects of your child's personality

Please provide information if your child has any health problem requiring special attention

Section 4: PARENT/GUARDIAN DATA

Father's Name			
Profession		Designation	
Organization			
Office Address			
Office Telephone		Fax No.	
Email			

Mother's Name			
Profession		Designation	
Organization			
Office Address			
Office Telephone		Fax No.	
Email			

Section 5: DECLARATION

I confirm that, to the best of my knowledge, the information provided in this form is correct. I have understood and agree to abide by all school rules including school discipline, interschool/city transfers and tuition fee payment and refunds I also acknowledge that while the school does its best to ensure the safety of each child's life, health and property, the school cannot be held responsible for any damage to these.

Signature of
Parent/ Guardian
with Date

Signatory's Name

Signatory's Relation with the Child

Section 6: ADMISSION PROCEDURE

1. The completed admission form along with the copies of birth and health certificates, 3 passport size photographs and the registration fee (non-refundable) must be submitted to the school office.
2. After the admission form has been processed, a date is given for applicant's assessment.
3. Parents are informed of the outcome within one week of the written test date. If a place is offered, the child's admission / enrolment must be confirmed and all dues paid within 3 days of date of offer.
4. If, within three days, enrolment is not confirmed, the child's place is offered to another candidate.

FOR OFFICE USE ONLY

Form Check By	<input type="text"/>	Registration Fee Paid On	<input type="text"/>
Birth Certificate Provided	Yes <input type="checkbox"/> No <input type="checkbox"/>	Mode of Payment	Cash <input type="checkbox"/> Cheque <input type="checkbox"/>
Photograph Provided	Yes <input type="checkbox"/> No <input type="checkbox"/>	Cheque No:	<input type="text"/>
School Leaving Certificate	Yes <input type="checkbox"/> No <input type="checkbox"/>	Admission Fee	<input type="text"/>
Written Test	Pass <input type="checkbox"/> Fail <input type="checkbox"/>	Tuition Fee	<input type="text"/>
Date	<input type="text"/>	Security Deposit	<input type="text"/>
Child Interviewed By	<input type="text"/>	Total Cash	<input type="text"/>
Parent Interviewed By	<input type="text"/>		
Application Status	Accepted <input type="checkbox"/> Rejected <input type="checkbox"/>		
Reason for Rejection	<input type="text"/>		
<input type="text"/>			
Accountant Signature	<input type="text"/>	School Head Signature	<input type="text"/>